

Draft 10/21/21 Minutes

- 1. Call to Order** at 5:15 pm - The meeting was held via Zoom. Directors present: Ward Holmes, Jeff Wagner, Tom Brossia, Chuck Stevens, and Michael Roussin. General Manager Charlie Smith was also present
- 2. Approval of Agenda** – The agenda was approved.
- 3. 9/16/21 Minutes** – Tom moved to approve the 9/16/21minutes. Jeff 2nd, Approved
- 4. General Managers Report**

Financials, Billing, Insurance, etc.

Balance Sheet and Budget Performance reports for September were reviewed. Rafter J water sales are estimated. YTD Water Sales are \$83,000 above budget, sales include premiums discussed below YTD operating expenses are \$18,000 above budget. Materials and supplies expenses are over budget due to purchasing increased costs for materials, and the purchase of additional meter pits, meter setters, and meter installation supplies for inventory. Repairs and maintenance expense is over budget due to more repairs than budgeted and Rafter J road repairs (also included in snow removal and road repair expense.) Electric expense is over budget due to Lake Durango and Shenandoah tank stripping electricity and excess treatment plant pumping to meet demand. YTD Chemical expense is over budget but should be at budget by year end.

The draft 2022 Budget was reviewed. Budget highlights include:

- Water Sales assumes a wetter year with less water sales and premiums.
- Tim Cavanaugh has given his notice to retire and will be leaving before the end of November.
- Payroll has been adjusted for a general manager and water operator at reduced salaries from current wages. I am proposing a \$6,000/year increase for Tim Graham and a 5% increase for Alexis.
- Contractual Services for Engineering, Accounting and Other have been increased. The combined Contractual Services and Payroll expense is equal to 2021.
- ALP Pipeline Operating Expense assumes pumping 350 af, the amount will be considerably less if the reservoir fills from the La Plata River.
- Apart from the purchase of an additional Solar Bee, the Capital Improvements budget essentially includes the minimum for DOVE compliance and needed repairs.
- 8 new tap sales.
- The budget results in the overall Fund Balance dropping \$150,000.

Customer Larowe 283 Browns Lake Road is requested premium relief for ongoing leak(s) that occurred beginning in July. Tom moved to allow Ms. Laroue to pay the premiums from the previous credit in 2019 and then credit the 2021 premiums related to this bill. Jeff second. Approved.

Customer Jeff Brame requested premium relief for a September leak in a broken hose while he was out of town, he has not had a credit in the past. July and August usage were 8,800 and 7,400 gallons. Chuck moved to approve the premium credit in accordance with policy., Tom 2nd, approved.

Customer Rosenberger is requested premium relief for over watering with a hose left on. Usage in July was 25,000 gallons and August was 30,100. The Trappers Crossing tank drained to empty due to his consumption. Chuck moved to not approve any premium credit because the request not fall under the credit policy. Jeff 2nd, Approved

Source and Supply –

The Lake volume is approximately 790 acre-feet. The Reservoir projection assumes no La Plata River water in 2021 and 2022.

The Lake Durango Dam drain pipe was inspected with a robotic camera. Sagging in the drain pipe was observed.

The lake turned over beginning in mid September.

Treatment

September water production was 8,631,400 gallons.

There were several complaints about the taste and odor of the water which resulted from the lake turnover. The higher chlorine residuals leaving the plant seem to amplify the odor for some customers. Surface recirculation rather than full lake recirculation may also have caused a more significant turnover. A second solar bee is proposed in the 2022 budget.

A Significant Deficiency was noted in the Sanitary Survey Report from CDPHE for not having continuous chlorine leak detection with audible alarm in the chlorine room. Charlie will work with Timber Line Controls to install a detector and tie it in to the SCADA system. The detection equipment was not required as of the previous sanitary survey. The survey reported no violations. Due to the number of pressure zones in the LDWA system a Level 3 Distribution Certification is required for the Operator Responsible in Charge.

Distribution

September water sales are approximately 6,346,000 gallons. A leak in the Trappers Crossing tank is scheduled for repair on 10/21.

The Shenandoah pump station was broken into sometime between the afternoon of Friday 10/2 and the morning of 10/4. The door was kicked in and the door jamb broken. The door has been repaired. Future attempts to kick in the door may result in a broken ankle.

Other

A property for sale owned by Mary Austin does not have a recorded easement for the Lake Durango tank and water lines. Austin has paid for the survey and Bud Smith has drafted an easement agreement.

5. 2008 Tax Notice

The Board approved a letter to LPC Treasurer Aichele regarding Lake Durango Water Company taxes due.

6. General Manager Hiring Process –

The Board discussed the General Manager Hiring process. Charlie will set up a zoom interview for potential candidate(s.)

7. Approval of Bills and CWRPDA Wire Transfer – Tom moved to approve the bills as listed in the Check Detail report and the CWRPDA loan payment wire transfer. Jeff 2nd, Approved.

8. Public comments or Questions. There were no customer comments or questions.

9. Adjourn.