

DRAFT MINUTES 12/21/2023

1. Call to Order 5:15pm

Board Present: Jeff Wagoner, John Gallup, Tom Brossia, Mike Roussin, Excused-Ward Holmes

Staff Present: Chris Moore, Matt Nesbitt

Visitors: Frank Beebe 404 North Lakeside

2. Approval of the Agenda. Tom, Jeff 2nd, approved

3. Approval of 11/16/2023 Meeting Minutes. Tom, John 2nd, approved

4. General Managers Report: Administration, Rate Relief, Source, Treatment Water System.

5. Approve Resolutions 24-1 Meeting locations and Resolution 24-2 Adopt 2024 Budget

6. Approval of Bills.

7. Public Comment.

8. Adjourn. 6:39pm

5. Financials, Billing, Insurance, etc.

Financially we are looking strong but you will see some increased costs year to date in accounting for the 2022 Audit. Also we had a few repairs this year so we had extra expenses with different contactors and vacuum truck rentals.

Water production for November was 6,484,700 million gallons and we estimate the lake is at 802 acre feet. We did order pac last month but we are down to 4 barrels so we will order again soon just in case we need extra time with the supplier and holidays. We are getting ready for our pumping estimate which is due every year to ALP OM&R on what we think we will need to fill up the Lake. We will estimate our need on the high side so we can always reduce the amount after we see what kind of winter we have.

Rate Relief Request:

Mr. Kaufman at 909 Heritage Road is asking for rate relief after a frost free ran for 2 weeks while the house was unattended. The open frost free ran approximately 14gpm for 15 days releasing 262,800 gallons. Mr. Kaufman was shocked after the incident and did not know if someone tampered with the handle so he installed locks and a water meter sensor so he can watch his usage in real time. **Mike R approved Tier 1 rate relief if owner buys smart meter and we install, Jeff 2nd (\$3171.80 + (\$450)cost of smart meter). Mike R stated we can log in and look at the usage on the smart meter but homeowner is still responsible for watching it, we just have access to track periodically.**

Joe and Pam Leder had a water line break while they were out of town. The Leders did have a house sitter keeping an eye on the property but they did not notice the line break or reduced pressure. The Leders received their bill showing high usage so they had a plumber look over the house and investigate. Sure enough the plumber found where the line had frozen and cracked in the crawl space. All repairs were made in a timely manner but the Leders are asking

for rate relief for this unfortunate line break. **Mike R made a motion for Tier 1, Jeff 2nd, approved.**

Source and Supply:

We were trying to pump this fall (late November) to fill the 22 acre feet LPWWA used and to show Dave some procedures on Nighthorse pumping. The pressure transducers were full of water and not working so the parts are ordered and we shall see when they arrive. It would be nice to fill the small 22 AF hole in the lake but if the lake is frozen over we will wait until spring.

Tim and Chris work Performed list-

The VFD's for the new pumps have been programmed, waiting to install in the new PLC until after the holidays

Once the PLC is installed, and the pumps are operational, A construction completion form needs to be completed and submitted to the state. The **Monthly Operating Report** will be updated to reflect the increased clearwell volume and baffle factor.

Meeting with the state engineers about filter # 1, they approved putting the filter back online. We need to write the state a letter describing the work that was completed to bring the filter back online. They will then update our Record of Approved Water Works.

Turned Joe Whirry's water back on (as of December no payment)

Ordered/Received Chlorine cylinders

Meeting with Russ Howard, Robin Wicka, Dave Marsa(LPWWA) about Dave taking over Nighthorse pumping and reporting. Matt and Tim wanted to express the communication and reporting seriousness to Dave so high valued relationships stay intact.

Dave Replaced the pressure switches and VFD fans at the Nighthorse booster pump station. Attempted to pump from Nighthorse, the pressure transducers were full of water and not functioning so parts are being ordered.

Lead and copper survey meeting with Sunrise Engineering (contracted by the state)

Meeting with Mike Harris(Backwash compliance state employee) about Discharge permits

Meeting with Harris engineering about Capital improvements

Locates for LPEA in Shenandoah(many hours)

Discovered leak on Meadow Road, repaired loose meter connection on 12-13

Oak Road line extension completed—many months assisting this project

Treatment:

The colder temperatures have slowed down the treatment process so we are distributing 200 GPM slow and steady. If we have more demand we will have to distribute a little faster which means more chemicals used which is not ideal. We are beginning to understand the importance of the clearwell expansion so we can keep up with demand and also distribute a taste free product.

5. Approve Resolutions 24-1 Meeting locations and Resolution 24-2 Adopt 2024 Budget

Motion to approve resolution 24-1 meeting locations. Mike R approved, Jeff 2nd

Motion to adopt Resolution 24-2 adopt 2024 Budget. Jeff approved, Tom 2nd

6. Approval of the Bills – Bill.com report to follow

Mike R , Jeff 2nd, approved.

7. Public Comment.

Frank Beebe had 2 leaks on his property this fall asked for rate relief since he was scheduled to replace the entire line from the road to his house this spring. The board agreed since he was proactive with the issue and notified us immediately to shut off his water. Mike R motioned for tier 1 relief, Jeff 2nd, approved.

Executive Session:6:12PM Tom motioned to move into executive session to discuss personnel (CRS 24-6-402 <4> <F>) matters, Jeff 2nd unanimous vote. 6:25PM Jeff motioned to leave executive session, Tom 2nd

8.Adjourn.

6:39PM