

## 9/15/16 Minutes

- 1. Call to Order 5:20 pm**  
Directors present: Ward Holmes, Mike Roussin, Ron Borrego, Tom Brossia and Jeff Wagner. General Manager Charlie Smith and customer Michael Wasson were also present.
- 2. Approval of Agenda-** The Agenda was approved after adding an item to discuss budget preparation
- 3. Approval of 8/18/16 Meeting Minutes** –Tom moved to approve the 8/18/16 Meeting Minutes, Jeff Second. Approved.
- 4. General Manages Report**  
**Financials, Billing, Insurance, etc.**  
August 2016 Financials were presented, August and YTD water sales are \$4,100 and \$35,600 over budget, YTD expenses are \$30,230 below budget- Rafter J sales are estimated. The Board chose to defer approving the Engagement Letter with Dalby Wendland CPA for the 2016 audit until Charlie gets further clarification for charges related to the raw water pipeline project. Mike moved to adjust premiums billed to Michael Killion to include only 1<sup>st</sup> and second tier premium charges. Tom second, Approved  
**Source and Supply –**  
The lake volume is approximately 917 acre-feet. The drain valve for Amber Reservoir was repaired.  
**Treatment**  
August production was 5,731,100 gallons. Hydrants were flushed in Shenandoah and Long Hollow, DFRA was unavailable to perform testing. 3<sup>rd</sup> quarter TTHM, HAA5 and monthly phthalate samples were taken all were below the MCL. An MPA analysis was performed, the result was 4.8 log removal (greater than 99.998%) of microorganisms. Tim and Charlie attended a CWRA training class in Durango. Tom moved to approve the chlorine dioxide equipment rental agreement with Evoqua, Mike 2<sup>nd</sup>, Approved.  
**Distribution**  
August water sales are approx 3,570,000 gallons. A new palm pilot for programming the meter radios has been ordered.
- 5. 2017 Budget Preparation**  
The Board discussed items to include in the 2017 Budget. Revenue and expense related to completion of the pipeline project in August 2017 will be assumed.
- 6. Tap Fee Determination**  
Charlie will prepare a long term financial forecast to include tap fee and other revenue, debt service, and capital improvements.
- 7. Source Water Project Update**  
A pre construction meeting was held on 9/15.
- 8. Approval bills** - Tom moved to pay the bills as listed in the check detail. Mike 2<sup>nd</sup>. Approved
- 9. Public comments or Questions** – There were no questions.
- 10. Adjourn 6:30 pm.**